Reference No. 4991/Spl.cell/2016

The Second Annual Convocation of Dr. Y.S.R. Horticultural University for conferring degrees is proposed to be held in last week of September, 2016. All the UG/PG candidates who have qualified themselves for the award of Degrees during the period from 01-01-2015 to 10-08-2016 are eligible for admission into this convocation. Separate application forms for award of degrees ‘In-person’ or ‘In-Absentia,’ fee and other details for the purpose can be downloaded from the University website. : www.drysrhu.edu.in.

B. SRINIVASULU
REGISTRAR
The 2nd Annual Convocation of Dr. YSR Horticultural University (formerly Andhra Pradesh Horticultural University) for conferring degrees is proposed to be held in last week of September, 2016 at University headquarters, Venkataramannagudem, W.G. Dist,. The exact date and time of the convocation will be communicated later. All the UG & PG candidates who have qualified themselves for the award of degrees during the period from 01-01-2015 to 10-08-2016 are eligible for admission into this convocation. **His Excellency the Governor of Andhra Pradesh and Chancellor of this University will give only the Ph.D. degrees by hand and others should take the degrees from their seats.**

Applications for award of the degree should be made in the prescribed form and sent together with the demand draft of the prescribed fee so as to reach the Registrar, Dr. YSR Horticultural University, Venkataramannagudem not later than **30-08-2016.** Application forms for the purpose can be downloaded from the University website; [www.dryshrhu.edu.in](http://www.dryshrhu.edu.in). There are separate application forms for the award of degree ‘In-person,’ or ‘In-absentia’. Therefore while downloading the form, candidates should specifically download and fillup whether they intend to take the degree ‘In-person’ or ‘In-absentia’ by enclosing **DD** for Rs. **900/-** and Rs. **1,000/-** respectively. Candidates seeking their degrees In-person’ should be present invariably one day in advance to the convocation to receive them. **The D.D should be drawn in favour of COMPTROLLER, DR. YSRHU, VENKATARAMANNAGUDEM. (Preferably in Andhra Bank).**

Applications neither submitted in the prescribed forms nor sent together with the required DD of the prescribed fee and also not found correct in all respects, (or) not received on or after due date, will be summarily rejected. As a safeguard against possible postal delays, candidates are advised to submit their applications sufficiently well in advance of the due date. Enquiries from candidates as to the receipt of their applications to the University Offices will not receive any attention. **Candidates are advised to submit their duly filled application form along with prescribed fee (DD) should be sent to Registrar, Dr. YSR Horticultural University, Venkataramannagudem – 534 101, West Godavari District through REGISTERED POST WITH ACKNOWLEDGEMENT DUE** so as to ensure that their applications have safely reached this office. Along with filled in applications both UG & PG candidates who wish to take their degree either In-person or In-absentia should also enclose two of their latest passport size colour photos duly indicating their Name and I.D.No. on the reverse side of the Photograph for affixing them on their degree certificates.
Admission cards for admission to the convocation will be dispatched about seven days in advance to the address furnished in the applications. Candidates are requested to mention clearly in the application forms the address to which their admission cards should be sent in bold letters.

Candidates who do not receive the admission cards upto three days before the convocation date or who find their names on the admission cards differing from those given in their applications are advised to communicate the fact immediately to the Registrar and be present at the University Office two days before the date of convocation in order to receive duplicate admission card or to get their names on the admission cards corrected. No candidate will be admitted to the Convocation Hall without valid admission card.

Candidates must be present in the Convocation Hall at least half an hour before the time fixed.

**DRESS:** Every candidate who attends the convocation should be properly dressed.

**NOTE:** Women candidates to wear their normal dress.

**SCARF:** All UG degree recipients including women candidates should wear a cream coloured Scarf containing a single border of the colour of the faculty i.e. Orange for Horticulture.

In case of P.G. degree candidates, there will be double border and in the case of Ph.D degree candidates there will be triple borders. The scarf should be neatly worn round the neck like a scout scarf with a knot. The University will make arrangements for the supply of scarf on hire basis.

REGISTRAR

Administrative Office
Venkataramannagudem

Dated: 12-07-2016
DR. Y.S.R. HORTICULTURAL UNIVERSITY
ADMN.OFFICE; VENKATARAMANNA NA Gudem – 534 101, WEST GODAVARI DISTRICT.
CONVOCATION APPLICATION FORM FOR RECEIVING DEGREE CERTIFICATE
IN-PERSON

1. Name of the candidate
   (BLOCK LETTERS) : 
   I.D. No. : 

2. Name of the
   a) Father : 
   (BLOCK LETTERS)
   b) Mother : 

3. Name of the college and location : 

4. Mention the
   c) Faculty : 
   d) Degree completed: 
   e) Month and year 
   of completion 

5. Permanent address to which his/her 
   card of admission to the convocation: 
   to be sent (In bold letters with Pin code) 

6. D.D No. & Date 
   (bank details) : 

   SIGNATURE OF THE CANDIDATE

   __________________________

   (FOR USE IN THE ADMINISTRATIVE OFFICE OF THE DR. YSRHU)

   The candidate has completed the graduation requirements for the award of ________________
Degree in the month ________________ year ________________ and he/she had been admitted to 
the ________________ Convocation held on ________________ and he/she has received his/her 
degree certificate ‘IN-PERSON’ at the aforesaid Convocation.

SUPERINTENDENT JOINT REGISTRAR CONTROLLER OF EXAMINATIONS
DR.Y.S.R.HORTICULTURAL UNIVERSITY
ADMN.OFFICE; VENKATARAMANNAGUDDEM – 534 101, WEST GODAVARI DISTRICT.
CONVOCATION APPLICATION FORM FOR RECEIVING DEGREE CERTIFICATE

IN-ABSENTIA

1. Name of the candidate
   (BLOCK LETTERS) : 
   I.D. No. : 

2. Name of the
   a) Father : 
   (BLOCK LETTERS)
   b) Mother : 

3. Name of the college and location : 

4. Mention the
   c) Faculty : 
   d) Degree completed:
   e) Month and year
      of completion 

5. Permanent address to which his/her
   card of admission to the convocation:
   to be sent (In bold letters with Pincode)

6. D.D No. & Date
   (Bank details) : 

   SIGNATURE OF THE CANDIDATE

(FOR USE IN THE ADMINISTRATIVE OFFICE OF THE DR.YSRHU)

The candidate has completed the graduation requirements for the award of ________________
Degree in the month ________________ year ________________ and he/she had been admitted to
the ________________ Convocation held on ________________ and he/she has received his/her
degree certificate ‘IN-ABSENTIA’ at the aforesaid Convocation.

SUPERINTENDENT    JOINT REGISTRAR    CONTROLLER OF EXAMINATIONS