GUIDELINES FOR RECEIVING ORIGINAL DEGREE CERTIFICATE

The first Annual Convocation of Dr. YSR Horticultural University was held on 27-03-2015. All the UG/PG candidates who have qualified themselves for the award of Degrees during the period from 01-04-2009 to 31-12-2014 are eligible to receive original degree certificates. Eligible candidates may apply to receive the original degree certificates by duly filling the application form by enclosing Demand Draft for Rs.1000/- (Rupees one thousand only) and copy of the Provisional Degree Certificate. Candidates, who already applied for award of degrees “In Person” and could not attend convocation on 27-03-2015, may apply again to receive the original degree certificate by duly filling the application form by enclosing Demand Draft for Rs.100/- (Rupees one hundred only) and copy of the Provisional Degree Certificate.

The Demand Draft should be drawn in favour of Comptroller, Dr. YSRHU, Venkataramannagudem (preferably in Andhra Bank).

Applications neither submitted in the prescribed forms nor sent together with the required DD of the prescribed fee and also not found correct in all respects, will be summarily rejected. **Candidates are advised to submit their duly filled application form along with prescribed fee (DD) should be sent to Registrar, Dr. YSR Horticultural University, Venkataramannagudem - 534101, West Godavari District through REGISTERED POST WITH ACKNOWLEDGEMENT DUE** so as to ensure that their applications have safely reached this office.

REGISTRAR
APPLICATION FORM FOR RECEIVING UG/PG DEGREE CERTIFICATE

1. Name of the candidate
   (BLOCK LETTERS)
   I.D.No.

2. Name of the
   a) Father
   (BLOCK LETTERS)
   b) Mother

3. Name of the college and location

4. Mention the
   c) Faculty
   d) Degree completed
   e) Month and year of completion

5. Permanent address to which his/her Original Degree Certificate to be sent
   (In bold letters with Pincode)

6. Phone No. for correspondence

7. e-mail id, if any

8. DD.No. & Date
   (Bank details)

9. Previous DD.No. & Date
   (if already applied in Person)

SIGNATURE OF THE CANDIDATE