

Dr. Y.S.R. HORTICULTURAL UNIVERSITY
Administrative Office, Venkataramannagudem – 534 101, W.G. District

Cir.Memo.No.9370/Budget/Rev.2019-20

Dated : 01-10-2019

Sub:- Dr.YSRHU – Budget Estimates under “Revenue” for the year 2019-20
– Communication – Certain Instructions – Issued.

Ref:- Budget allotted by State Government in Budget Estimates 2019-20

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The Budget Estimates for the financial year 2019-20 containing the details of Pay and Allowances, Contingencies, Common Expenditure under “Revenue” (Previously Non-Plan) are communicated to the Officers noted in the address entry.

The Associate Deans of Horticultural Colleges / Principals of Horticultural Polytechnics and Heads of Research Stations and Schemes shall incur the expenditure from the provisions made in the Budget Estimates for 2019-20 provided the following two conditions are satisfied.

The expenditure must be sanctioned by an order of the authority competent to sanction such expenditure and sufficient funds must have been provided for the expenditure in the Budget for the current financial year.

The above two conditions are independent. They must always ensure that both the conditions are satisfied before they incur any expenditure from the University Funds.

At the same time, it must be noted that, provision made for contingencies in the Budget Estimates 2019-20 will not permit to incur the expenditure without proper justification.

The Budget allotted under “Revenue” shall be incurred in a proportionate manner within the Budget provision by observing quarterly regulation, except in the case of labour wages, telephone charges, electricity and water charges, cultivation expenses, vehicle tax, insurance and other statutory payments. The Assistant Comptrollers of Regional Accounts Offices should follow the quarterly regulations of expenditure while admitting the bills.

The proposals for sanction of expenditure beyond the powers of the Associate Deans of Horticultural Colleges, Principals of Horticultural Polytechnics and Heads of Research Stations should be sent to the University duly enclosing the prescribed proforma after filling up the columns, in the absence of which the proposals will not be considered.

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All the Associate Deans of Horticultural Colleges, Principals of Horticultural Polytechnics and Heads of Research Stations are requested to strictly follow the above instructions in operating the Budget for the year 2019-20 and keep the expenditure within the amount allocated for the purpose by observing the utmost economy without detriment to the objectives for which provisions have been made in the Budget Estimates.

All the Estimating Officers are requested to note that, sufficient provisions have been made under all the Head of Accounts after taking into consideration the proposals submitted by them, in consultation with the Deans, Directors etc. Hence, it may be noted that proposals for provision of any additional funds under any head of account will not be entertained during the financial year 2019-20 under any circumstances. They are also informed that they should not come up with proposals for re-appropriation of funds from one sub-head to another simply because of availability of savings, particularly from out of the savings available under the sub heads "Labour Wages, Vehicles Tax, Insurance" and Recurring Contingencies to Non-Recurring Contingencies and vice-versa. It may also be noted that, any proposals for re-appropriation will be examined thoroughly and will be attracted by Audit for excess estimation by the Estimating Officer and he will be held responsible for such higher estimation in Budget Estimates 2019-20.

All the Associate Deans of Horticultural Colleges, Principals of Horticultural Polytechnics and Heads of Research Stations are requested to strictly adhere to the instructions detailed above.

The Budget Estimates for 2019-20 under "Revenue" is available in the University website "www.drysrhu.edu.in".

Smt. N. SREEKALA
COMPTROLLER

To

All the Associate Deans of Horticultural Colleges

All the Principals of Horticultural Polytechnics

All the Heads of Research Stations

C.C. to the P.S. to Vice-Chancellor, Dr.YSRHU, Admn. Office, Venkataramannagudem

C.C. to P.A. to all University Officers, Dr.YSRHU, Admn. Office, Venkataramannagudem

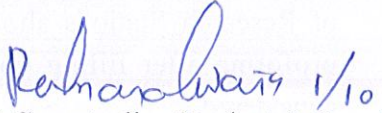
C.C. to the Joint Registrar / Deputy Registrars / Deputy Comptroller

C.C. to the All Assistant Registrars / Assistant Comptroller, Admn. Office, V.R.Gudem

C.C. to the Assistant Comptroller, RAO, V.R.Gudem and RAO, Tirupati

SF/SC

//F.B.O.//


Assistant Comptroller (Budget & Grants)